

# **Alyssa's Vocal Studio Contract**

## **Standard Rates:**

30 minutes - \$35

60 minutes - \$55

## **Scheduling and Billing Policies:**

Option 1: The client may schedule any number of lessons per month and may schedule additional lessons at any time with both instructor confirmation and at least 24 hours notice. The instructor will reserve a consistent day and time each month for the student. Payment for all regularly scheduled lessons must be made by the first lesson of each month and all additional lessons must be paid for before the time of the lesson. Billing will typically go out on the last business day of every month. This plan will lock in the current rate even if rates increase in the future.

Option 2: You will be able to schedule your lessons according to my availability on Fons. You will be encouraged to purchase a set number of lessons or a package at the beginning of each month. This plan is cheaper than paying per lesson.

Option 3: You will be able to schedule your lessons anytime and your card will be charged after each lesson is complete. When scheduling per lesson please make sure your credit card information on file is correct. Rates may go up.

## **Attendance Policy:**

The client or their parent or legal guardian is responsible for paying the instructor either by the first of the month or after each lesson. The client is responsible for scheduling, rescheduling, or canceling lessons through Fons, and

arriving on time to each lesson. If the client does not give at least 24 hours notice before missing a pre-scheduled lesson (with the exception of a family emergency), then rescheduling of that lesson will not occur. Any time passed after a client's late arrival to a lesson will not be made up.

**Discontinuing Lessons Procedure:**

A client or their legal parent or guardian may discontinue their lessons at any time, however, by pre-paying for lessons, you are committing to attending those lessons. If the client chooses to discontinue lessons without attending all of their paid lessons, there will be NO REFUND.

**Please sign once you have read and agreed to my rates, Scheduling Policy, Attendance Policy, and Discontinuing Lessons Procedure.**

Client:

(Print) \_\_\_\_\_

(Sign Initials) \_\_\_\_\_ Date: \_\_\_\_\_

**Legal Parent/Guardian if under the age of 18:**

(Print) \_\_\_\_\_

(Sign Initials) \_\_\_\_\_ Date: \_\_\_\_\_