

Alyssa's Vocal Studio

Scheduling and Billing Policies

Payment and Invoicing

Current lesson rates are as follows:

- **\$40** for a 30-minute lesson
- **\$70** for a 60-minute lesson

All singers are required to create an account through our secure, third-party payment platform, Fons, and maintain a valid credit or debit card on file. Fons can be accessed via a web browser at **fons.app** or through their mobile app.

For your security, only the **last four digits** of the card on file will be visible to the instructor.

Choose One Lesson Plan Option:

Monthly Flat-Rate Package

- Designed for students taking **one lesson per week**, with a **consistent day and time reserved each month**.
- **\$150/month for weekly 30-minute lessons**
- **\$270/month for weekly 60-minute lessons**
- Payment is **due at the first of each month** and covers **4 or 5 lessons**, depending on the calendar.
- One make-up lesson per month allowed with **at least 24 hours' notice**.
- Additional lessons beyond the package may be scheduled and paid for separately through Fons.
- This plan **locks in your rate**, even if rates increase in the future.
- A **minimum 3-month commitment** is required.

Prepaid Package

- Purchase discounted packages of lessons:
 - **6 × 30-minute lessons for \$200**
 - **6 × 60-minute lessons for \$350**
- **Clients schedule** lessons based on instructor availability **through Fons.**
- Packages can be set to **auto-renew, locking in your current rate** even if prices increase.

Drop-In Lessons

Schedule lessons individually based on availability. Payment is processed after each completed lesson. Please keep your card information current in Fons. Rates may increase over time with advance notice.

Attendance Policy

- Payment is required after each lesson or upon purchase of a lesson package.
 - Clients must schedule, reschedule, or cancel lessons directly through Fons.
 - Clients are expected to **arrive on time.**
 - Lessons canceled with **less than 24 hours' notice (excluding emergencies) will not be rescheduled.**
 - Lost time due to late arrival will **not be made up.**
 - If a student is **more than 10 minutes late**, the lesson will be considered forfeited and will be **charged in full.**
-

Safety and Liability Policy

The client, or their parent/legal guardian, assumes full responsibility for any injuries that may occur on the business premises or during lessons—whether

in-person or virtual. The instructor and business are not liable for any injuries, accidents, or damages resulting from participation.

Discontinuing Lessons Procedure

For clients enrolled in a **monthly package**, a **minimum of 4 weeks' notice** must be provided prior to ending lessons.

- Prepaid lessons represent a **commitment to attend**.
If a client discontinues before using all prepaid lessons or fails to give proper notice, **no refunds will be issued**.
 - All prepaid packages expire one year from the original purchase date.
-

Acknowledgment and Agreement

Policy updates will be issued annually and are considered accepted unless the client provides written notice of disagreement. By signing below, you acknowledge that you have read, understood, and agreed to the terms outlined in this contract, including:

- **Standard Rates**
- **Scheduling and Billing Policies**
- **Attendance Policy**
- **Discontinuation Procedures**

Client:

(Print) _____

(Sign/Initial) _____ **Date:** _____

Legal Parent/Guardian *(if under the age of 18):*

(Print) _____

(Sign/Initial) _____ **Date:** _____